



Washington

CHIEF FINANCIAL OFFICER
\$170,000 - \$180,000 DOQ

Plus Excellent Benefits

Applications accepted through:

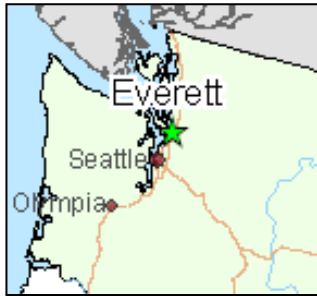
October 30, 2022

This position is open until filled. Applications will be reviewed as submitted.

***P*ROTHMAN**



WHY APPLY?



Everett and the surrounding region offer incredible outdoor recreational opportunities both on sea and in the mountains and stunningly beautiful landscapes. The quality of life is heavily influenced by the spectacular scenery, and the county is a recreational mecca with a temperate climate that encourages year-round outdoor fun.

This position presents a great opportunity for someone who wants to use their skills and knowledge to support the economic vitality of this amazing community and make a flourishing organization even better, while also enjoying the landscapes and activities that the region provides.

THE PORT

The Port of Everett is located in Washington state on Port Gardner Bay at the mouth of the Snohomish River. For more than a century, the Port has created economic opportunities and jobs while providing maritime and marine-related services and appropriate public access to the waterfront. Through its international seaport, public marina and real estate development operations, the Port of Everett brings jobs, tax base, business and tourism to the community and region. The Port is a committed steward of the environment and waterfront. Port activities support more than 40,000 jobs in the surrounding community and contributes \$433 million in state and local taxes.

The Port of Everett was established by a special vote of the citizens in 1918 to protect the waterfront and provide economic opportunities. Since 1918, the Port has worked to continue and expand on these goals. The Port operates an international seaport that supports nearly \$30B in imports and exports annually, the largest public marina on the West Coast with 2,300 slips and has a robust and growing commercial real estate portfolio. The Port also has a large and robust capital development program. The Port of Everett has more than 120 employees across its business lines and is governed by three Port Commissioners that are elected to serve six-year terms. The Port's operating and capital budget for 2022 was \$89 million.

THE COMMUNITY

Everett is home to Paine Field and the Boeing Company's wide-body aircraft assembly plant, which is the largest building in the world and the region's most popular tourist destination. Everett is the largest city in Snohomish County with a population of over 100,000. Residents and visitors enjoy over 40 parks, trails, golf courses and open spaces for hiking, beachcombing, swimming and more. Summer and winter sports opportunities abound at nearby lakes, rivers and campgrounds, the Cascade and Olympic Mountains, and Whidbey and San Juan Islands.

The well-known Angel of the Winds Arena is located in Everett, which seats 10,000 and is home to the Everett Silvertips, a Western Hockey League. When the Silvertips aren't playing there is numerous other events to watch at the arena including motocross, concerts, and gymnastics.

The Everett waterfront has activities for the whole family. The waterfront is home to over 75 events every year with events ranging from art festivals to concerts and car shows. Along with events the waterfront boasts over four miles of waterfront trails with numerous activities to enjoy. Ride the waves in a kayak, grab a fishing pole and cast a line from the dock, view the wildlife such as seals, sea lions, whales and more, get a bite to eat at the upscale restaurants and cafes, or sit back and watch the sunset, there is plenty to do for everyone!



THE DEPARTMENT & POSITION

The Finance department is made up of three (3) groups which include accounting, technology and purchasing. The accounting group has 4.75 FTEs and is responsible for A/P, payroll, grant management and financial reporting. The Technology group has 2.25 FTEs and is responsible for business networks, cyber security, desktop support and project support related to technology infrastructure. The purchasing group has 2 FTEs and is responsible for policy development, project contracting, claims management, and RFP/RFQ/RFI solicitations. The Chief Financial Officer (CFO) manages the financial, purchasing, and risk management functions of the Port in an efficient and effective manner to grow and protect Port assets and serves by Commission appointment as Auditor and Treasurer. The CFO also guides the information systems of the Port to maximize resources and assure continuity of operations.

IDEAL CANDIDATE PROFILE

Education & Experience:

The ideal candidate will have a bachelor's degree in Accounting, Business Administration, Finance and/or Public Administration, with a master's degree being highly preferred. It is also preferred that the candidate be a Certified Public Accountant. The candidate will have ten (10) years of progressively responsible experience in the financial management of a mid-to-large size public entity including experience working with a public Commission/Board of Directors. The ideal candidate will have experience supervising IT professionals in the maintenance of information and communication systems, be familiar with insurance procurement and understand public procurement requirements. This position requires that the candidate has a valid driver's license, maintains insurability under the Port's auto insurance plan, and can obtain a Transportation Worker Identification Credential (TWIC).



Necessary Knowledge, Skills & Abilities:

- Strong leadership, management, and supervisory abilities.
- Strong skills in intergovernmental relations.
- Knowledge of long-term financial forecasting and strategy development.
- Knowledge of risk management and insurance.
- Knowledge of electronic financial systems and reporting.
- Display the diplomacy necessary to address sensitive issues or complaints both public and private.
- Interest in driving efficiency and effectiveness of staff.
- Cultivate and contribute to a dynamic, team-oriented work environment by being responsive, timely, respectful, and knowledgeable.
- Possess advanced personal computer skills and the ability to effectively utilize electronic communication systems.
- Exhibit high ethical standards in the execution of position responsibilities.
- Communicate effectively in English, including the ability to read, write, analyze, and interpret complex written material.
- Ability to make effective and persuasive group presentations.
- Ability to identify potential risk exposures and recommend solutions.
- Must be able to be bonded.
- Ability to prepare long-term forecasts to assess financing needs and strategic planning.

COMPENSATION & BENEFITS

- **\$170,000 - \$180,000 DOQ**
- 100% Medical coverage for employee and family, with a choice of 7 plans.
- Dental for employee and family.
- Life and AD&D.
- Long term disability.
- WA PERS Retirement.
- 24 days of vacation upon initial hire.
- 12 paid holidays.
- 12 sick days per year, accrued monthly.
- \$200 monthly car allowance.
- 8 weeks at 80% pay for parental leave.
- Paid Family and Medical Leave.
- Optional Deferred Compensation.



**For more information on the Port of
Everett, please visit:
www.portofeverett.com**

To view the Port of Everett's Chief Compensation Police, please click [here](#).

The Port of Everett is an Equal Opportunity Employer. All qualified candidates are strongly encouraged to apply by **October 30, 2022**. This position is open until filled. Applications will be reviewed as submitted. Applications, supplemental questions, resumes and cover letters will only be accepted electronically. To **apply online**, go to **www.prothman.com** and click on "**Open Recruitments**", select "**Port of Everett, WA – Chief Financial Officer**", and click "**Apply Online**", or click [here](#). Resumes, cover letters and supplemental questions can be uploaded once you have logged in.



www.prothman.com

371 NE Gilman Blvd., Ste 310
Issaquah, WA 98027
206.368.0050